



DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION

Kenneth W. Jenkins, Deputy County Executive

Hugh J. Greechan, Jr., P.E., Commissioner

**ATTENTION ALL BIDDERS:** All contract Drawings are now available at no cost to the bidders on the Empire State Bid System website. Bidders will have the option to purchase set(s) of plans for a deposit of \$100 per set. Please refer to the Notice To Contractors Page of each project which contains specific details.

## ADVERTISED (Construction Contracts)

All of our Bid Books and Drawings are available at no cost on the Empire State Purchasing Group website at: ([www.bidnetdirect.com/new-york](http://www.bidnetdirect.com/new-york))

listed under Open Solicitations. For electronic file users, click on the above link for access to web site.

ALL ADDENDA ARE POSTED ON THE ABOVE REFERENCED WEBSITE. Please refer to instructions for "Addenda to the Bid Documents" elsewhere in this issue of WestWorks.

Sealed proposals for advertised contracts will be received by the Board of Acquisition and Contract in Room 528, Michaelian Office Building, 148 Martine Avenue, White Plains, New York; until 11:00 a.m. of the bid due date. Immediately after, the bids will be publicly opened and read aloud in Room 527.

If the bidder is unable to utilize the electronic version of the Contract Drawings that are available on the Empire State Purchasing Group Website, the bidder may purchase copies of the Contract Drawings. Contract Drawings may be obtained at the above address after 1:00 p.m. on the advertising date. The deposit is paid by a personal or company check, or money order payable to the County of Westchester. Call Board of Acquisition and Contract for additional information or questions at 914-995-2274 and for bid results only at 914-995-4029.

**CONTRACT:** 17-522 (\$100.)

**TITLE:** Site Improvements and Building Restoration, Miller House, Town of North Castle, New York.

**DESCRIPTION:** The work under this contract consists of providing all necessary labor, material and equipment required to perform work for site improvements and building restoration of the Miller House. **NOTE:** The Contractor is directed to the Special Notices regarding Required Dates for Substantial and Final Completion, and Project Labor Agreement.

**BID ESTIMATE RANGE:** \$1.4 to \$1.7 Million.

**MANDATORY PRE-BID INSPECTION:** Held on November 13, 2018. **MANDATORY** attendance was required. Bids will be rejected from Contractors not in attendance at this meeting, or those who failed to sign the attendance sheet.

**CONTACT:** Anthony Ferrantello, 914-995-5770.

**BID DUE:** November 28, 2018.

**CONTRACT:** 18-216

**TITLE:** Countywide Solid Waste Removal Services, Westchester County, New York.

**DESCRIPTION:** The work under this contract consists of providing all necessary labor, material and equipment required to pick up, transport and dispose of solid waste from various County facilities located throughout Westchester County. This contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County.

**PRE-BID INSPECTION:** None Scheduled.

**CONTACT:** Elaine Sheehan-Krauss, 914-995-2204.

**BID DUE:** November 28, 2018.

## BID OPENING

There were no bids opened for Public Works construction contracts during the week of November 19, 2018.

## IN BRIEF

### MINORITY PARTICIPATION POLICY

Contractors must comply with the County's Minority Participation Policy, including, but not limited to, the requirement that contractors make a demonstrated good faith effort to utilize Minority and Women Business Enterprises ("MWBE").

To assist contractors in this effort, the County has made available a list of MWBEs at

<https://business.westchestergov.com/mwbe>.

Contractors are also encouraged to utilize other sources to identify potential MWBEs as subcontractors and suppliers.

**All bidders must submit as part of their bid package the Minority and Women Business Enterprise**

**Questionnaire.** The Contractor further agrees to include the above provision in any sub-contract made to a contract with the County of Westchester.

A bidder's failure to comply with the provisions of the Minority Participation Policy as set forth in the bid documents may result in a determination not to award the contract to that bidder.

## CONTRACTOR REMINDER

Receipt of bids is required prior to 11:00 a.m. in the Department of Acquisition and Contract, Room 528 – Michaelian Office Building, 148 Martine Avenue, White Plains, New York.

Please be advised that sufficient time must be allowed by the Contractor to pass through the security post. It is the Contractor's responsibility to submit their bids prior to 11:00 a.m. There are **NO** exceptions to this requirement.

### CHANGES IN THE WICKS LAW

**Effective July 1, 2008,** construction contracts of one million five hundred thousand dollars or less will not require the preparation of separate contracts for plumbing and gas fitting; steam heating, hot water heating, ventilation and air conditioning apparatus; and electric wiring and standard illuminating fixtures. Each bidder on a public work contract, where the preparation of separate contracts is not required, shall submit with its bid a separate sealed list that names each subcontractor that the bidder will use to perform work on the contract, and the agreed upon amount to be paid to each for: a) plumbing and gas fitting; (b) steam heating, hot water heating, ventilation and air conditioning apparatus; and (c) electric wiring and standard illuminating fixtures. After the low bid is announced, the sealed list of subcontractors submitted with the bid shall be opened and the names of such subcontractors shall be announced.

Thereafter, any changes of subcontractors or agreed-upon amount to be paid to each shall require the approval of the County upon a showing of legitimate construction need for such change.

The sealed lists of subcontractors submitted by all other bidders shall be returned to them unopened after contract award.

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## REMINDER

In our continuing effort to keep **WESTWORKS** as the most beneficial publication for Public Works' construction activities, issues are now available on the County of Westchester's Internet Site.

Visit us at:

<http://publicworks.westchestergov.com>

### ATTENTION CONSTRUCTION WORKERS

If you are working on a public construction site, New York Law states that your employer **MUST PAY YOU** the appropriate prevailing wage.

"WAGES MUST BE BASED ON THE WORK YOU DO,  
**NOT YOUR JOB TITLE**"

*Your employer can not classify you as an apprentice and pay you lower wages if you have not signed a bonafide apprenticeship agreement with the State of New York, or have been registered with a State approved plan.*

*Prevailing wage rates should be posted on the job site. If not, it is a violation of the law.*

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### ADDENDA TO THE BID DOCUMENTS

**Addenda to the Bid Documents will be published on the Empire State Bid System new website at ([www.bidnetdirect.com/new-york](http://www.bidnetdirect.com/new-york)) listed under Open Solicitations. It is the responsibility of each potential bidder to check the website on a regular basis for further information relative to the bid documents including information relating to any and all addenda prior to submitting its bid. All Bidders are deemed to have reviewed and considered all addendums in their Bid.**

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### EMERGENCY CONTRACTORS AND SUPPLIERS

Westchester County maintains a list of potential contractors for future emergency work and a list of potential vendors for emergency equipment, materials and supplies. Emergency work may involve being called on a 24-hour/7-day basis during such natural events as a hurricane, tornado, flooding, severe ice or snow storms, as well as other emergencies such as utility failures, explosions, acts of terrorism, transportation and hazardous materials accidents.

If you would like to be considered for contractor emergency work, download and complete the [Emergency Contractor Form](#).

If you would like to be considered as a supplier of emergency equipment, complete the [Emergency Equipment Supplier Form](#)

For further information, contact Yolanda Spraggins of the Department of Public Works and Transportation by phone at (914) 995-2551.

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### COMPLIANCE WITH NEW WORKERS' COMPENSATION LAW DIRECTIVES

Form WC/DB-100, which is currently used to demonstrate exemption from workers' compensation and/or disability benefits insurance, will be retired on Dec. 1, 2008. Historically, these exemption forms were valid for multiple permits, licenses or contracts where the applicant applied, had to be notarized and had to be stamped by the New York State Workers' Compensation Board.

Effective Dec. 1, 2008, this process will change. Form CE-200 reflects a new process for granting exemptions. Exemptions will no longer be valid for multiple permits, licenses or contracts for which the applicant applied. Further, exemptions no longer have to be notarized, nor do they have to be stamped by the NYS Workers' Compensation Board. (Government agencies may continue to use insurance and self-insurance certificates for multiple permits, licenses or contracts issued to a specific legal entity during the coverage period listed on insurance/ self-insurance related certificates).

As of Dec. 1, 2008, only applicants eligible for exemptions must file a new CE-200 for each and every new renewed permit, license or contract issued by a government agency. Each CE-200 will specifically list the issuing government agency and the specific type of permit, license or contract requested by the applicant. Please ensure that the CE-200 is signed and dated by the applicant.

An instruction manual that will further clarify the requirements is available to download at the Workers' Compensation Board website: <http://www.wcb.ny.gov/>. Once you are on the website, click on Employers/ Businesses, then Business Permits/ Licenses/Contracts; from there, and click on Instruction Manual for Businesses Obtaining Permits/Licenses/ Contracts.

Please note that ACORD forms are not acceptable proof of New York State workers' compensation or disability benefits insurance coverage.



County of Westchester  
Department of Public Works and Transportation  
Michaelian Office Building – 148 Martine Avenue  
White Plains, New York

