

George Latimer
County Executive

Department of Public Works and Transportation

Hugh J. Greechan, Jr., P.E.
Commissioner

RE: CO. ROAD: _____ DATE: _____
PURPOSE: _____
NAME: _____

Dear Applicant:

Enclosed please find three (3) Building Application Forms to be completed in triplicate, as required under Section 239-f of the General Municipal Law.

Completed applications are to be returned to my attention with three (3) copies of site plans indicating Traffic and Drainage Specifications, including: driveway dimensions and radii, size and location of all structures, final contours, grades and elevations, underground utilities, water connections, sanitary sewers and storm drainage systems, parking layout, ingress and egress to County Road, and pavement and curbing details.

This correspondence should be sent to my attention as soon as possible:

Michael R. Dispenza
Department of Public Works and Transportation
148 Martine Avenue – Room 522
White Plains, New York 10601

Also, I have enclosed a Toll Letter to be signed and returned to my office at your earliest convenience. The purpose of this letter will enable this Department to hold your Building Application beyond the ten (10) day processing period until all requirements are satisfied and approval has been granted.

Should you have any further questions, please do not hesitate to contact me at (914) 995-2594. Thank you for your cooperation.

Very truly yours,

Michael R. Dispenza

Michael R. Dispenza
Permit Agent

MRD/mrd
Enclosure

cc: J. Statini/B. Makar/J. Nicholson/G. Ireland

Administration
Engineering
148 Martine Avenue
White Plains, NY 10601
westchestergov.com/dpw

Fleet/Garage Operations
38 Brockway Place
White Plains, NY 10604
Tel: (914) 995-4961
Fax: (914) 995-3709

Road Maintenance
198 Lake Street
White Plains, NY 10604
Tel: (914) 995-4951
Fax: (914) 995-6233

Valhalla Operations
Operations Building
Valhalla, NY 10595
Tel: (914) 231-1294
Fax: (914) 231-1164

White Plains Operations
148 Martine Avenue
White Plains, NY 10601
Tel: (914) 995-4156
Fax: (914) 995-6146