

TO:

FROM:

DATE:

RE: Contract No. _____

FINAL PACKAGE SUBMITTAL

Attached for your processing, please find the following contract close-out documents:

- _____ Final Estimate Sheet
- _____ Contractor's Certificate (1 Original)
- _____ Sub-Contractor's Certificate (1 Original for each Sub)
- _____ As-Built Drawings
- _____ ~~Memo of Concurrence~~
- _____ ~~Project Close-out Data Form~~
- _____ Warranties
- _____ O & M Manuals/Shop Drawings
- _____ Certified Payrolls
- _____ MBE/WBE Sign-Off
- _____ Returned Security Badges
- _____ Other